

Secretary's Council on Library Development

James C. Kirkpatrick Building
600 W Main, Jefferson City, MO 65101

July 17, 2020

Members present: Regina Cooper, Mickey Coalwell, Melissa Hopkins, Mary Beth Revels, Beth Ann Caldarello, Wicky Sleight, Katrina Stierholz, Rebecca Hamlett and Heather Hufstedler

Absent: Sen. Jamilah Nasheed, Rep. Tommie Pierson, Sen. Jeanie Riddle, Rita Gulstad, Shirley Lawler, Rebecca Parker and Rep. Kathryn Swan

Staff present: Robin Westphal, Debbie Musselman, Kayla Collins, Kelley Kallmeyer, Harry Roberts, Leslie Bowman, Laura Kromer, Merideth Johnson, Lysha Thompson, Matt Butler, Terry Blauvelt, Cory Mihalik and Janet Caruthers

The quarterly meeting of Secretary's Council was held on Friday, July 17, 2020 via GoToTraining. Regina Cooper served as meeting chair. The meeting was called to order at 10:00 AM.

Council members and staff introduced themselves.

Announcements: Westphal stated that terms are expiring for certain members of the Council and will need be filled at the next meeting.

Votes on Meeting Minutes

Cooper asked for a vote and review of the May 1, 2020 meeting minutes. Sleight made a motion to approve, Revels seconded. Minutes approved, none opposed.

Secretary of State Office Update; Harry Roberts

Roberts commended libraries for providing programs that have brought communities together during the pandemic. He reported that SOS office loves hearing the real stories from libraries and that it is a great testimonial to the work that libraries do. Roberts remarked that Missouri's Bicentennial in 2021 will be celebrated by many communities and a multitude of organizations. The Secretary of State's office has three representatives on the Bicentennial Commission. The Commission is presenting a banners to every Missouri county commemorating the county's establishment. Finally, Roberts remarked that the state's budget will be tighter than normal considering the circumstances.

Reference Services Update; Laura Kromer

Kromer provided an overview on Reference Services activities over the last few months. She reported that she held a session during the New Library Directors' Boot Camp highlighting services the division provides to public libraries. In response to COVID-19, information is continually added to the LibGuide and that the guide has been viewed over 6000 times since

March. Kromer reported that visits to the State Library are by appointment only but circulation of materials has resumed. MOBIUS will resume their resource sharing on July and items are quarantined for 72 hours. Lastly, Kromer shares that ILL has been busier than ever and research requests are up. Despite the fact that many leading libraries were closed, Reference Services was able to fulfill 99% of all requests for materials.

Wolfner Talking Book and Braille Library Update; Leslie Bowman

Bowman provided a NLS update regarding how COVID-19 has impacted other Talking Book and Braille libraries. Bowman reported that the Wolfner Library is quarantining cartridges for 144 hours and tape machines for one week. Bowman provided the Council with circulation statistics. Bowman stated that the Duplication on Demand (DoD) model, which will allow multiple books to be put on a cartridge, has been delayed 6 months due to COVID with no indication of when Missouri will be able to adopt this model. Production from the recording studio has been suspended since volunteers have been asked to remain at home. Kenna Tervo joined the circulation team and Lori Brown was promoted to Outreach and Reader Services Manager, Bowman reported.

Library Development Update; Debbie Musselman

Musselman provided the Council with an overview of the New Director Boot Camp hosted by Library Development. The sessions featured state library staff and veteran library directors as presenters. Musselman stated that she and State Librarian Westphal were invited to participate in a MPLD initiated public library standards committee. Library Development staff members provided updates including, Lysha Thompson, Youth Services Consultant, who gave an overview on Transforming Teen Services, a YASLA initiative. Thompson also described the children and teen services forums. Cory Mihalik, Statistical Research Consultant, gave an update on the 2020 Census and reported that Missouri has a 62.1% response rate. Matt Butler, Digitization Consultant, discussed the upcoming update of ContentDM for Missouri Digital Heritage website.

Adult Services Consultant Update; Merideth Johnson

Johnson focused on discussing partnerships that the state library has developed to presenting training to library staff. Johnson collaborated with Monarch Center of Autism Institute to develop a webinar series *Serving Adults on the Autism Spectrum*. She has also worked with MU Extension to produce workshops for libraries interested in enhancing their workforce development offerings. Johnson also remarked that the adult services forums would begin in August and be offered every other week.

Technology Consultant Update; Janet Caruthers

Caruthers reported that the Edge Program Assessment sponsored by the state library using LSTA funds will be discontinued at the end of the fiscal year. Caruthers will be coordinating a project using Ploud, which will provide websites for small libraries. Ploud is a content management system created for public libraries to easily and cost effectively create websites. Currently there are 29 libraries in the state that do not have websites. Another project Caruthers is working on is a webinar series from the Oasis Institute to train library staff on how to present technology related training to their patrons.

CARES Grant Update; Terry Blauvelt

Blauvelt reported that the State Library received \$554,569 in CARES funds to distribute among libraries. Sixty-four libraries requested \$987,369. The Library Development team looked at underspends and unallocated LSTA funds to fund all qualified grant applications. The Department of Economic Development administered additional CRF Grant funds to public libraries to implement programs and projects supporting high education and telehealth initiatives. Blauvelt informed the Council about the Bicentennial Program Grant aimed at helping libraries bring educational presenters to the community to commemorate the Missouri Bicentennial. This grant was not in the original LSTA FY21 plan so it will need to be endorsed by the council. Cooper asked for an endorsement from the council, Revels moved and Sleight seconded. Bicentennial Grant endorsed, none opposed.

State Library Report/COVID-19 Response; Robin Westphal

Westphal commented that she was amazed she by the responsiveness of every division in the State Library. She stated that the state library represent every citizen of Missouri and impact them all in varies ways. Westphal shared that partnerships have been developed with other institutions during this time and will hopefully continue in the future. Westphal also reported on state funding for libraries and stated that State Aid and the REAL Program funding remains intact at this time. A&E funds will be cut, but a portion should remain. Westphal gave an update on the 2021 events for the Missouri Bicentennial. She states that all departments in the State Library are working on projects for the Bicentennial, which include a Passport to Read initiative and a digital scavenger hunt using Missouri Digital Heritage. Lastly, Westphal shares with the Council that LSTA funds were used to enhance Missouri Libraries 2 Go, the MOREnet Overdrive consortium for school libraries and the MLC ebook consortium.

Next Meeting: November 20, 2020

Adjournment

Cooper called for a motion to adjourn. Sleight moved, Hopkins seconded. Approved unanimously. Meeting adjourned at 11:31 AM.